



MISSOURI DEPARTMENT OF NATURAL RESOURCES
HAZARDOUS WASTE PROGRAM
 P.O. BOX 176
 JEFFERSON CITY, MISSOURI 65102
 (573) 751-3176

**GENERATOR'S HAZARDOUS WASTE
 SUMMARY REPORT - PART I**

BEFORE COPYING FORM, ATTACH SITE IDENTIFICATION LABEL OR ENTER:

GENERATOR'S NAME
CONTACT PERSON (NAME)
SITE STREET ADDRESS (DO NOT ENTER P.O. BOX)
CITY STATE ZIP CODE
GENERATOR'S EPA I.D. NUMBER
GENERATOR'S MISSOURI I.D. NUMBER

NOTE: THE FEDERAL EPA AND MISSOURI GENERATOR I.D. NUMBERS ARE ASSIGNED EXCLUSIVELY TO THE SITE WHERE WASTE IS PRODUCED. YOU MUST NOTIFY THE DEPARTMENT IF THE ADDRESS FOR THE SITE OF GENERATION CHANGES.

NOTE ▶ PLEASE READ INSTRUCTIONS AND EITHER PRINT OR TYPE

SECTION A - REPORT IDENTIFICATION (Complete Item 1 or Item 2, NOT BOTH)

1. ANNUAL 7/1 _____ (YEAR) to 6/30 _____ (YEAR)	2. QUARTERLY FOR THE PERIOD ENDING <input type="checkbox"/> 9/30 _____ (YEAR) <input type="checkbox"/> 12/31 _____ (YEAR) <input type="checkbox"/> 3/31 _____ (YEAR) <input type="checkbox"/> 6/30 _____ (YEAR)	3. PAGE 1 OF _____
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SECTION B - GENERATOR IDENTIFICATION

NOTE: Complete only those items where the information has changed.

4. GENERATOR'S NAME <input type="checkbox"/> HAS CHANGED
5. GENERATOR CONTACT PERSON (NAME) <input type="checkbox"/> HAS CHANGED TELEPHONE NUMBER <input type="checkbox"/> HAS CHANGED
6. MAILING ADDRESS <input type="checkbox"/> HAS CHANGED CITY STATE ZIP CODE
7. PLANT SITE ADDRESS CITY STATE ZIP CODE
8. NAME OF PARENT FIRM <input type="checkbox"/> HAS CHANGED

SECTION C - STATUS OF WASTE GENERATED

9. <input type="text"/> NUMBER OF SHIPMENTS MADE. Enter the number of shipments made this reporting period. If greater than zero, complete Part 2, sign certification and transmit to the department. If zero, check item 10 or item 11, whichever is appropriate.	10. <input type="text"/> REPORTABLE QUANTITY NOT GENERATED. Sign certification and transmit to the department. (Do not complete Part 2)	11. <input type="text"/> REPORTABLE QUANTITY GENERATED BUT NOT SHIPPED OFF-SITE THIS QUARTER. Sign certification and transmit to the department. (Do not complete Part 2)
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SECTION D - COMMENTS

12.

SECTION E - CERTIFICATION STATEMENT

I certify under penalty of law that I have personally examined an am familiar with the information submitted in this and all attached documents and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

PRINT NAME	SIGNATURE	DATE
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**GENERATOR'S HAZARDOUS WASTE
 SUMMARY REPORT - PART II**

**BEFORE COPYING FORM, ENTER THE GENERATOR'S NAME AND
 IDENTIFICATION NUMBERS AS SHOWN ON PART I.**

GENERATOR NAME

EPA ID NUMBER

MISSOURI I.D. NUMBER

NOTE ▶ PLEASE READ INSTRUCTIONS AND EITHER PRINT OR TYPE

ATTENTION: Summarize all shipments made to the Hazardous Waste Management Facility you have identified in Section G below. Additional pages are required for each off-site management facility listed.

SECTION F - REPORT IDENTIFICATION (AS SHOWN ON PART 1)

1. FOR THE PERIOD ENDING (CHECK ONE & FILL IN YEAR)

9/30 _____ (YEAR) 12/31 _____ (YEAR)

3/31 _____ (YEAR) 6/30 _____ (YEAR)

2. PAGE

_____ OF _____

SECTION G - FACILITY IDENTIFICATION

3. FACILITY NAME (NAME OF OFF-SITE LOCATION WHERE WASTE WAS DELIVERED)

4. FACILITY'S EPA I.D. NUMBER

5. FACILITY SITE ADDRESS

CITY

STATE

ZIP CODE

SECTION H - WASTE IDENTIFICATION

LINE	6. DESCRIPTION OF WASTE SHIPPED TO THE FACILITY LISTED ABOVE	7. EPA HAZARDOUS WASTE NUMBER	8. TAX CODE (SEE INST.)	9. TOTAL AMOUNT OF WASTE	10. UNIT OF MEAS.	11. SPECIFIC GRAVITY	12. MANAGEMENT METHOD CODE
1						●	H
2						●	H
3						●	H
4						●	H
5						●	H
6						●	H

SECTION I - TRANSPORTATION SERVICES UTILIZED

13. COMPANY NAME

14. US EPA ID NUMBER

a

b

c

SECTION J - COMMENTS

15.

GENERAL INSTRUCTIONS FOR THE GENERATOR'S HAZARDOUS WASTE SUMMARY REPORT - DNR HWG-11

INTRODUCTION

1. All registered generators must report to the Department of Natural Resources all hazardous waste shipped off-site either quarterly or annually:

(A) **Quarterly** - If you are a large quantity generator and ship a reportable quantity regularly or intermittently or;

(B) **Annually** - If you are a small quantity generator, or are a large quantity generator and you have not shipped a reportable quantity of waste for the entire reporting year, or ship a reportable quantity only once a year.

2. All generators must read and hand-sign the generator certification in Section E. **Unsigned reports are considered to be incomplete.**

3. Used Oil Generators

Used oil which is to be recycled is not considered to be a hazardous waste. It does not have to be included when completing this report.

NOTE-*Burning for energy recovery is considered to be a form of recycling.*

Used oil which is to be disposed of rather than recycled is considered a hazardous waste. It must be managed as well as disposed of as a hazardous waste. It must be included in this report along with all of your other hazardous waste. When reporting used oil use Hazardous Waste Code D098.

4. Fluorescent Lamp/Bulb Generators

Unbroken fluorescent lamps/bulbs that are sent for recycling are not considered hazardous, and do not have to be reported. Fluorescent lamps may be handled as a universal waste. Fluorescent lamps handled as a hazardous waste must be reported.

5. Universal Waste Generators

Universal waste is not a hazardous waste and should **NOT** be reported.

6. Reports are based on state fiscal years which begins July 1 and ends June 30 of each year.

1st quarter begins July 1 and ends September 30

2nd quarter begins October 1 and ends December 31

3rd quarter begins January 1 and ends March 31

4th quarter begins April 1 and ends June 30

7. Reports are due within forty-five (45) days after the end of each respective reporting period.

8. **A reportable quantity of hazardous waste is** 100 kilograms (220 pounds) of most types of hazardous waste. However, it may be as little as 1 kilogram (2.2 pounds) of acutely toxic wastes. A generator must report quarterly to the department when these quantities are actually produced within any month or **accumulated** from previous months.

9. Questions concerning the **Generator's Hazardous Waste Summary Report** should be directed to the Missouri Department of Natural Resources, Hazardous Waste Program, P.O. Box 176, Jefferson City, MO 65102, or call (573) 751-3176.

PART 1
INSTRUCTIONS FOR THE GENERATOR'S HAZARDOUS
WASTE SUMMARY REPORT - DNR HWG-11

IMPORTANT: BEFORE COPYING FORM PLEASE ATTACH THE SITE IDENTIFICATION LABEL TO THE TOP OF THE FORM OR ENTER THE REQUESTED INFORMATION.

SECTION A: REPORT INFORMATION

Item 1. ANNUAL REPORT - Annual reports are based on a reporting year which begins July 1 and ends June 30 of the following year.

Report annually if you are a small quantity generator, or ship a reportable quantity ONLY one time during the reporting year, or have not shipped a reportable quantity during the reporting year.

Item 2. QUARTERLY REPORT - Check the appropriate box which identifies when the reporting periods end. Then enter the year on the line immediately following the checked box.

Note: Quarterly reports are based on reporting year quarters: July 1 to September 30; October 1 to December 31; January 1 to March 31; April 1 to June 30.

Item 3. NUMBER OF PAGES - Enter the number of pages necessary to complete this report. (First page plus the total number of Part 2's used.)

SECTION B: GENERATOR IDENTIFICATION

The items in this section are to be completed only when the information for that particular item has changed.

Item 4. GENERATOR NAME - Enter the new name of your company.

Item 5. GENERATOR CONTACT PERSON - Enter the name of the person now primarily responsible for the information contained in this report. Then enter the phone number of the contact person.

Item 6. MAILING ADDRESS - Enter the new street and number or P.O. Box number, city, state, and zip code where the U.S. Postal Service delivers your facility's mail.

Item 7. PLANT SITE ADDRESS/LOCATION - Enter the street and number or route number (do not enter a P.O. Box number), city, state, and zip code which is the actual site address of your facility. If the plant address is the same as the mailing address, enter the words "same as above".

Item 8. NAME OF PARENT FIRM - Enter the new legal owner's name and address.

SECTION C: STATUS OF WASTE GENERATED

Item 9. NUMBER OF SHIPMENTS MADE - If a reportable quantity* of hazardous waste was shipped off-site during any month, enter the number of shipments made this reporting period. Note that the number of shipments is not necessarily the same as the number of manifests, since more than one manifest can be used for a single shipment.

NOTE: You must complete the Generator Hazardous Waste Summary Report, Part 2, (one for each off-site facility used), sign the certification statement, and transmit this report to the department. If no shipments were made for the reporting period enter zero and then check item 10 or item 11, whichever is appropriate.

Item 10. REPORTABLE QUANTITY NOT GENERATED - If your facility is registered with the department as an "intermittent" generator or having the potential and registered as a contingency for unexpected situations (spills, etc.) and/or your facility has **not** generated **nor** accumulated reportable quantities* of hazardous waste, place a check mark in the box.

Item 11. REPORTABLE QUANTITY GENERATED BUT NOT SHIPPED OFF-SITE THIS QUARTER - If your facility **did not** ship waste off-site and a reportable quantity* has accumulated on-site during the reporting period, place a check mark in the box, sign the certification and transmit to the department.

NOTE: Do not complete a Part 2 until the reporting period in which the waste is actually shipped off site.

SECTION D: COMMENTS

Item 12. COMMENTS: Enter any comments which you feel may need explanation for any of the above entries. If additional space is needed, attach a sheet of paper.

SECTION E: CERTIFICATION STATEMENT

The generator or his/her authorized representative (e.g., the plant manager, superintendent or person of equivalent responsibility) must sign and date the certification by hand where indicated. The printed or typed name of the person signing the report must also be included where indicated.

PART 2 INSTRUCTIONS FOR GENERATOR'S HAZARDOUS WASTE SUMMARY REPORT - DNR HWG-11

SECTION F: REPORT IDENTIFICATION

Item 1. FOR THE QUARTER ENDING - Check the appropriate box which identifies the reporting quarter's end then enter the year.

NOTE: This information must be exactly the same as recorded on the Part 1. When reporting annually check the 6/30 box and enter the year.

Item 2. PAGE ____ **OF** ____ - Enter the consecutive page number this page represents then the total number of pages necessary to complete this report.

SECTION G: FACILITY IDENTIFICATION

Item 3. FACILITY NAME - Enter the name of the facility to which all waste listed on this page was shipped. If the waste was shipped to a foreign country, enter the name of the exporter and then enter the name and address of the foreign facility in Section J: Comments.

Item 4. FACILITY'S EPA IDENTIFICATION NUMBER - Enter the U.S. EPA identification number of the facility to which you sent the waste described under Section H. If the waste was shipped to a foreign facility, enter the U.S. EPA identification number issued to the exporter.

Item 5. FACILITY SITE ADDRESS: - Enter the **site** address (not a P.O. Box Number) of the facility (or exporter if the waste was shipped to a foreign country).

SECTION H: WASTE IDENTIFICATION

A separate entry is required for each different waste or waste mixture that was shipped to the facility identified in Section G. Same waste types shipped to the same facility may be summarized.

Item 6. DESCRIPTION OF WASTE - For hazardous wastes that are **listed** under 40 CFR 261.30, enter the EPA listed name, abbreviated if necessary. Where mixtures of listed wastes were shipped, enter the description which best describes the waste.

*See page 1, item 8 for reportable quantity definition.

For **unlisted** hazardous waste identified by characteristic (i.e., ignitable, corrosive, reactive, or EP toxic) under 40 CFR 261.20, please include the following: (1) the description of the characteristic in which you believe best describes the waste; (2) the specific manufacturing or other process generating the waste; and (3) the chemical or generic chemical name of the waste, if known.

EXAMPLE:

SECTION H - WASTE IDENTIFICATION									
LINE	6. DESCRIPTION OF WASTE SHIPPED TO THE FACILITY LISTED ABOVE	7.		8. TAX CODE (SEE INST.)	9. TOTAL AMOUNT OF WASTE	10. UNIT OF MEAS.	11. SPECIFIC GRAVITY	12. MANAGEMENT METHOD CODE	
		EPA HAZARDOUS WASTE NUMBER							
1	Spent acetone and toluene used in painting.	F	0	0	3	14923	P	●	H 0 2 0
		F	0	0	5				
2	Corrosive metal sludge contains cadmium and nickel.	D	0	0	2	8250	P	●	H 1 2 9
		D	0	0	6				

Item 7. U.S. EPA HAZARDOUS WASTE NUMBER

For listed wastes, enter the four (4)-character U.S. EPA Hazardous Waste Number from 40 CFR 261.30 which identifies the waste. For unlisted wastes which exhibit hazardous characteristics, enter the four (4)-character U.S. EPA Hazardous Waste Number from 40 CFR 261.20 which is applicable to the waste.

If the waste is a mixture of more than one or unlisted waste, enter all of the relevant U.S. EPA Hazardous Waste Number. Six (6) spaces are provided for this on each line. Generators who ship lab packs are required to list separately the hazardous waste number for each waste in such shipments.

Item 8. TAX CODE - Place an "A" or "B" in this box only if one of these two situations is applicable, **otherwise leave blank**.

- A. Enter an "A" if waste has been previously reported to the Department on form "Facility Summary Report - MO 780-0408". (Not to be confused with the Generator's Hazardous Waste Summary Report.) This is only applicable to those sites which have been permitted or who have interim status to store hazardous waste longer than the regulatory time limits.
- B. Enter a "B" if the waste involved was generated as a result of hazardous waste which must be disposed of as provided by a remedial plan for an abandoned or uncontrolled site under section 260.435-260.550 RSMo or as part of a remedial plan required by sections 260.350-260.434 RSMo.

Item 9. TOTAL AMOUNT OF WASTE - Enter the total quantity of the waste or waste mixture described on this line.

Item 10. UNIT OF MEASURE - Enter the unit of measure code for the quantity of waste described on this line. Units of measure and the appropriate codes are to be used as follows:

UNIT OF MEASURE	CODE
Pounds	P
Tons (2,000 lbs.)	T
Kilograms	K
Metric Tons	M
Gallons**	G
Liters*	L

**If these codes are used, you must provide the specific gravity rounded off to the nearest tenth, of each waste, in Item 11, located directly to the right. If the specific gravity is not provided for a total described as gallons or liters, Missouri Department of Natural Resources will assume the waste's specific gravity to be 1.5.

Item 11. SPECIFIC GRAVITY - If a volume code is used as described in Item 10 to describe a total quantity, you need to indicate the specific gravity of the waste, otherwise leave blank.

NOTE: Specific gravity is a ratio based on the weight of water - water weighs 8.3 pounds per gallon and has a specific gravity of 1.0. A substance which weighs 12.5 pounds per gallon is 1.5 times heavier than water therefore the specific gravity is 1.5 (1.5 x 8.3 lbs = 12.5 pounds per gallon). A substance which weighs 6.6 pounds per gallon weighs 0.8 times that of water (.8 x 8.3 lbs= 6.6 lbs. per gallon).

Item 12. MANAGEMENT METHOD CODE

Management Method codes describe the type of hazardous waste management system used to treat, recover, or dispose a hazardous waste. Enter the management method code that was entered on your manifest.

NOTE: If a different handling code applies to different portions of the same waste, use a separate line entry for each portion as shown in the example on page 6.

MANAGEMENT METHOD CODES	
1. Reclamation and Recovery	H010 Metals recovery including retorting, smelting, chemical, etc. H020 Solvents recovery (distillation, extraction, etc.) H039* Other recovery or reclamation for reuse including acid regeneration, organics recovery, etc. (specify in comments) H050 Energy recovery at this site - used a fuel (includes on-site fuel blending before energy recovery; report only this code) H061 Fuel blending prior to energy recovery to another site (waste generated either on site or received from off site)
2. Destruction or Treatment Prior to Disposal at Another Site	H040 Incineration - thermal destruction other than use as a fuel (includes any preparation prior to burning) H071 Chemical reduction with or without precipitation (includes any preparation or final processes for consolidation of residuals) H073 Cyanide destruction with or without precipitation (includes any preparation or final processes for consolidation of residuals) H075 Chemical oxidation (includes preparation or final processes for consolidation of residuals) H077 Other chemical precipitation with or without pre-treatment (includes processed for consolidation of residuals) H081 Biological treatment with or without precipitation (includes any preparation or final processes for consolidation of residuals) H082 Adsorption (as the major component of treatment) H083 Air or stream stripping (as the major component of treatment) H101 Sludge treatment and/or dewatering (as the major component of treatment; not H071-H075, H077, or H082) H103 Absorption (as the major component of treatment) H111 Stabilization or chemical fixation prior to disposal at another site (as the major component of treatment; not H071-H075, H077, or H082) H112 Macro-encapsulation prior to disposal at another site (as the major component of treatment; not reportable as H071-H075, H077, or H082) H121 Neutralization only (no other treatment) H122 Evaporation (as the major component of treatment; not reportable as H071-H083) H123 Settling or clarification (as the major component of treatment; not reportable as H071-H083) H124 Phase separation (as the major component of treatment; not reportable as H071-H083) H129* Other treatment (specify in comments ; not reportable as H071-H124)
3. Disposal - See note below codes	H131 Land treatment or application (to include any prior treatment and/or stabilization) H132 Landfill or surface impoundment that will be closed as landfill (to include prior treatment and/or stabilization) H134 Deepwell or underground injection (with or without treatment; this waste was counted as hazardous waste) H135 Discharge to sewer/POTW or NPDES (with prior storage - with or without treatment)
	<p>NOTE: If these codes are used, and the waste was rendered non-hazardous prior to being placed into the ground, indicate the type of treatment that was used to render the waste non-hazardous in the comment section. If the waste was still hazardous when it was placed into the ground, you may leave the comment section blank. Failure to indicate that a waste was rendered non-hazardous prior to being placed into the ground can result in your company being assessed a land disposal fee that you would not otherwise owe.</p>
4. Transfer Off Site	H141 The site receiving this waste stored/bulked and transferred the waste with no treatment or recovery (H010-H129), fuel blending (H061), or disposal (H131-H135) at that receiving site.

*If these codes are used then you must specifically describe the process method used to treat, store, or dispose the identified waste by line number in the comment section as shown in the following example:

EXAMPLE:

SECTION H - WASTE IDENTIFICATION							
L I N E	6. DESCRIPTION OF WASTE SHIPPED TO THE FACILITY LISTED ABOVE	7. EPA HAZARDOUS WASTE NUMBER	8. TAX CODE (SEE INST.)	9. TOTAL AMOUNT OF WASTE	10. UNIT OF MEAS.	11. SPECIFIC GRAVITY	12. MANAGEMENT METHOD CODE
1	Spent acetone and toluene used in painting.	F 0 0 3 F 0 0 5		14923	P	●	H 0 2 0
2	Corrosive metal sludge contains cadmium and nickel.	D 0 0 2 D 0 0 6		8250	P	●	H 1 2 9
SECTION J - COMMENTS							
15.	LINE 2: ACID NEUTRALIZATION, SEPARATION OF METAL FOR RECOVERY.						

