Missouri Department of Natural Resources

Drinking Water State Revolving Fund Loan Application Instructions for Form 780-1845

Water Protection Program fact sheet 6/2011

Note: Any funding assistance is subject to all State Revolving Fund requirements. Potential applicants should contact the Financial Assistance Center prior to completing and submitting an application. Contact the Financial Assistance Center at 573-751-1192 or toll free at 800-361-4827.

1. Print or type the applicant information. Include a street address if available. The applicant is the entity that will receive the loan funds, if awarded. The applicant is the entity that will receive the loan funds, if awarded. Prior to receiving a loan, the entity must have a DUNS (Data Universal Numbering System) number. The DUNS number is a nine digit number established and assigned by Dun and Bradstreet Inc., or D&B, to uniquely identify business entities. A DUNS number is available from D&B by telephone (currently 866-705-5711) or on the Internet (currently at http://fedgov.dnb.com/webform).
2. The contact noted on the application should be knowledgeable about the application and able to be contacted during business hours.
3. Include the engineering firm name and the professional engineer working on the project.
4. Show the population of the entire service area. The “population served by public water supply” will be different from the census population if the project is to serve a portion of the municipality or district.
5. Provide the U.S. congressional district number(s), state senate and state representative district number(s) for the project area.
6. Check the appropriate box if the public water supply has a certified chief operator or an emergency operations plan. Provide a brief project description. Green project components may include the following:
   - Management of stormwater runoff at the local level through the use of natural systems, or engineered systems that mimic natural systems, to treat polluted runoff.
   - Water or energy efficiency improvements.
   - Environmentally innovative activities.
7. Supply the cost estimates for the project. Land acquisition and easements are eligible for a Drinking Water State Revolving Fund Loan. Call the Financial Assistance Center at 573-751-1192 for additional guidance concerning requirements needed when acquiring land and easements.
8. Provide a cost breakdown by category of need.
9. State the source of repayment for the loan and if it is in place and available at this time.

10. Provide information about existing or proposed ballot issues. If a bond or tax issue has already been voted, provide a copy of the ballot language and certified election results.
11. The information included in Section 11 will be used to determine the financial capability of the applicant with respect to the proposed project. Please provide the most accurate information available.
12. Show the revenue minus expenses for the last fiscal year. Include the beginning and end of the fiscal year if not using the calendar year.
13. In Section 9 “Affordability”, the median household income is based on the most recent census.
14. Fill in the current rate for a 5,000 gallon user and what the estimated rate will be at project completion.
15. Check all boxes that apply to the proposed project and include descriptions or additional comments as needed. Additional information from these descriptions and a preliminary engineering report will help in determining priority.

Note: Look at the priority ranking criteria developed by the department. Doing this will help you to maximize the priority points received for the project. The priority ranking criteria is available at www.dnr.mo.gov/env/wpp/srf/index.html.

Incomplete Applications will be Returned

- Sign the application and attach any information that will enable the department to prioritize your drinking water needs.
- If you are using funds from U.S. Department of Agriculture - Rural Development or Department of Economic Development - Community Development Block Grant Program, be certain you have included this information with the application.
- Make a copy of the completed application for your records.

Mail the completed application to:
Missouri Department of Natural Resources
Water Protection Program
Financial Assistance Center
P.O. Box 176
Jefferson City, MO 65102-0176

For More Information

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